Organization

Using Your Syllabus

Using your syllabus and the directions, fill out the form below to help stay on top of all your deadlines.

Professor's Name:		**Office Location:**	
Professor's Email:		**Attendance Policy:**	
Office Hours:		**Grade Type:**	
Readings (frequency, length):			
Smaller Assignments (frequency):			
Knowledge Assessment Type(s):			
Larger Assigns (projects, papers, etc):			

Assignment/Assessment:	**Due Date**	**Done**